



FLORIDA OFFICE OF FINANCIAL REGULATION

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DREW J. BREAKSPEAR
COMMISSIONER

ADVISORY: CHANGE IN MONEY SERVICES BUSINESSES FINGERPRINT FILING REQUIREMENTS

Effective October 1, 2013, the procedures for administering fingerprints for applicants and licensees under Part II & III of Chapter 560, Florida Statutes, are changing.

New applicants will be required to submit fingerprints for persons listed in question 5G of the application through a Livescan vendor approved by the Florida Department of Law Enforcement (FDLE).

Existing licensees will be required to submit fingerprints for persons listed in question 5G of the application to a Livescan vendor **prior to having their next renewal approved.**

Each person listed in question 5G of the Application for Licensure as a Money Services Business, OFR-560-01, must submit fingerprints through a live-scan vendor approved by the Florida Department of Law Enforcement and published in the Florida Department of Law Enforcement's website (<http://www.fdle.state.fl.us/Content/getdoc/941d4e90-131a-45ef-8af3-3c9d4efefd8e/Livescan-Service-Providers-and-Device-Vendors.aspx>) for submission to the Florida Department of Law Enforcement for a state criminal background check and to the Federal Bureau of Investigation for an FBI criminal background check (ORI Number: **FL922720Z**). The cost of fingerprint processing shall be borne by the applicant and paid directly to the Live Scan vendor.

Resubmission of the prints for the state criminal background check may be required if incorrect information (social security number, date of birth, etc...) is provided to the Live Scan vendor. Resubmission of prints will result in additional costs to the individual being reprinted.

For purposes of this notice, fingerprints are not required to be submitted if the applicant or licensee is a publicly traded corporation or is exempted from this chapter under s. [560.141\(1\)\(c\)6](#).

For questions regarding this notice, contact the Florida Office of Financial Regulation at 850-410-9895 (Option 2).